

EPPA Update 18-04 Cost Certificate – 2018

Issued May 2018

In accordance with Section 38(1)(b) of the [Employment Pension Plans Act](#) and Section 49 of the [Employment Pension Plans Regulation](#) (Regulation), the cost certificate (CC) and actuarial valuation must be filed within 270 days of the review date of a plan with one or more benefit formula provisions.

Online filing site

We have revised the Cost Certificate (CC) that the actuary is required to file each year using the online filing site: <https://pensionfilings.alberta.ca/>.

The actuary may designate a representative to file the CC. To aid in the filing, the online filing site includes a Help/User Manual and a Frequently Asked Questions document (FAQ). Form 20: CC - Cost Certificate is an information copy of the CC that may be completed to assist the person entering the data in the online filing site.

Please note that this form is **not** to be mailed to the Employment Pensions office, although Form 20A: Interim CC – Cost Certificate will continue to be mailed or emailed to the office.

Once the actuary/representative has completed the online form and reviewed it to make sure there are no inconsistencies that need to be addressed, they click the submit button and complete the certification page. They must also **attach a copy of the actuarial valuation in online filing**. This eliminates the need to email, mail, or courier the actuarial valuation to our office.

After the CC has been submitted, an email will be sent to the **plan administrator** and the representative may enter their own email address to receive a copy of this email.

CC Form FSRP0020

An information copy of the CC form is provided as a tool to help ensure that the data to be entered into online filing is correct. The form has been updated to include the

Provision for Adverse Deviation which must be reported by Collectively Bargained Multi-Employer Plans. Form FSRP0020 is available at <http://finance.alberta.ca/publications/pensions/forms.html>.

Please note that this form is **not** to be mailed, emailed, or couriered to the Employment Pensions office.

For further information please contact:	
Superintendent of Pensions Alberta Treasury Board and Finance Room 402, 9515 - 107 Street Edmonton, AB T5K 2C3 For toll-free dialling within Alberta, call 310-0000 and then dial 780-427- 8322.	Telephone: 780-427-8322 Fax: 780-420-0752 Email: employment.pensions@gov.ab.ca Internet: http://pensions.alberta.ca To sign up for electronic notifications, please go to: http://pensions.alberta.ca/subscribe.html